



Sinclair Water Authority
 126 Cay Drive Milledgeville, GA 31061
 Phone (706) 485-8993 Fax (706) 485-8994

Minutes
Monday, September 11, 2023 ◊ 5:00 PM
Sinclair Water Plant

The Sinclair Water Authority met on Monday, September 11, 2023 at approximately 5:00 PM at the Sinclair Water Plant, 126 Cay Drive, Milledgeville, Georgia.

PRESENT

Member Sammy Hall
 Member Tommy Jefferson
 Member Jeff Wooten

ABSENT

Chairman Robert Brown
 Member Ed Walker

STAFF PRESENT

Plant Manager Clay Stuart
 Clerk Lynn Butterworth

OTHERS PRESENT

ESG Regional Vice President Neil Counts
 ESG Operations Project Manage Brice Doolittle
 Anthony Shinn, SWA

Opening

1. Call to Order

Vice Chairman Hall called the meeting to order at approximately 5:00 p.m.
 (Copy of agenda made a part of the minutes.)

2. Public Participation

None

Minutes

3. Approval of Minutes - July 10, 2023

Motion to approve the July 10, 2023 Regular Meeting Minutes.

Motion made by Member Jefferson, Seconded by Member Wooten.

Voting Yea: Member Hall, Member Jefferson, Member Wooten

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Reports I

4. Operations Report presented by ESG, Inc.

Project Manager Brice Doolittle gave the operations report:

- Sedimentation Basin 2 stainless shrouds were replaced over inlet openings
- Membrane filters
 - Repairs have been made on Train 3 – recommended to replace before December 2023
 - Train 1 has a faulty fill valve actuator and needs replacing
- Need to start conversation about running a 5th train
 - Project Manager Doolittle will put together something to show potential revenue from adding a new train
- Chemical Feed / CIP System
 - Leaking CIP discharge valve scheduled to be replaced
 - Cracked CIP tank – waiting on vendor for scheduled repair date
 - Chlorine set points have been slightly increased to ensure demand is met
 - Leaking sodium hydroxide line in chemical room has been repaired
 - Aluminum Sulfate storage tank level sensor needs replacing
- Lagoons
 - In the process of drying lagoon #2
 - All dried alum sludge has been hauled off by Baldwin County
- Projects for the coming months

(Copy of detailed report made a part of the minutes.)

New Business

5. Train #1 Fill Valve Actuator Replacement - Discussion/Action

Project Manager Doolittle advised that a cheaper replacement was found for the Train 1 fill valve. He would like to purchase three tank probes and tank monitoring displays totaling approximately \$8100.00.

Motion to accept quote from Carotek and approve expense.

Motion made by Member Jefferson, Seconded by Member Wooten.

Voting Yea: Member Hall, Member Jefferson, Member Wooten

(Copy of quote made a part of the minutes.)

Old Business

6. Sinclair Water Authority Retirement Plan Termination - Discussion/Action

Member Jefferson talked to Greg Gease and it may be next month before we get an update.

Reports II

7. Plant Production Reports

Plant Production reports are in the meeting package to review. No action was taken.

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8. Financial Reports (2024 Budget Planning Discussion)

Project Manager Doolittle advised that ESG will put together the budget in conjunction with the SWA budget committee, consisting of Members Hall and Jefferson, and it will be presented at the November meeting. He also explained that the line item “cash with fiscal agent” is to pay down the bond and SWA is obligated to keep a certain amount in the bank. Member Jefferson requested a more detailed explanation of how that works. He also advised that the “other income” line is last year’s contributions from Putnam and Baldwin counties to SWA and that depreciation has been added.

Closing

9. Next Meeting - November 13, 2023

The next meeting is scheduled for November 13, 2023.

10. Adjournment

Vice Chairman Hall adjourned the meeting at approximately 5:30 p.m.

ATTEST:

Lynn Butterworth
Clerk

Sammy Hall
Vice-Chairman

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